P.S. 748: The Brooklyn School for Global Scholars PTA Meeting Minutes December 12, 2024 (4:00pm EST)

- Call to Order
- Attendance See Sign In Sheets
- Officer's Reports
 - President's Report (by Winsome Taik)
 - Approval of Minutes

Motion to approve November 2024 Meeting minutes. Approved.

Coin Race

Coin Race was a success. We raised over \$4000.00. Thank you to students, families, school leadership, and parent volunteers. 5th Graders received Pizza Parties, and all grades received Ice Cream Parties.

Thankful Grams

Thank you to Ms. Marissa for making the Thankful Gram Mailbox. Students wrote beautiful notes to classmates and staff members.

Holiday Sale

Holiday Sale dates are set. More information will be sent home.

Student and Staff Holiday Give Back

PTA will be gifting mugs with hot chocolate and candy canes to students and wrapping paper to Staff.

• Make Up Picture Day

Make up Picture Day will be one 1/9. More information will be sent home.

Radio Bingo

Save the Date for Radio Bingo on 4/25/25 evening. There will be music, raffles, and lots of fun.

• Treasurer's Report (by Marissa Fennell)

Account Balance

Starting Balance: \$20,697.83 Ending Balance: \$24,781.92

• See Treasurer's Financial Statement

Principal's Report (by Ms. Annio)

Class Size Reduction Plan

With UFT partnership, schools can apply for funding to create smaller class sizes. The Application submission is due by 12/20. The size reduction will be mapped out in the next 3 years. The goal is to have a maximum class size of 20 students for Grades K-3 and 23 students for Grades 4 and 5. We started this process with our Kindergarten classes this year, so our Kindergarten classes are in compliance. Next year, we will have K and 1. Not all schools that apply will receive funding. We will know in the Spring if we will receive funding.

• Winter Concert

Winter Concert will be on 12/20. More information will be sent home.

• Annual Town Hall Safety Meeting (by Ms. Guido)

- Ms. Guido is the Building Response Team ("BRT") Leader. The BRT consists of
 out of classroom personnel mostly. The BTR have been through training and their
 role is to ensure all children and staff are safe during any emergency.
- During an evacuation drill, the fire alarm sounds and teachers will lead students
 to the nearest exit. Sometimes, stairwells will be blocked and students will
 practice both stairwells. Everyone will go outside and cross Benson Avenue.
 Teachers bring their to-go bag, which has the class attendance sheet, assembly
 sheet, blue cards, and any medication. The assembly cards will inform BRT if
 any children are missing from the class. BTR will also sweep the halls for people
 who have not exited.
- Soft Lockdown is when there is danger inside the building and the safest thing to
 do is to lock down and stay inside the classrooms and move out of sight. The
 Teachers will check hallways for students, lock classroom doors, wait for the Fire
 Department to respond or wait for an announcement that the Lockdown has been
 lifted. All classrooms have one window covered by paper and one window
 uncovered, so if an intruder looks inside, they do not see anyone in the

classroom. In case of a real emergency, the Fire Department will have to break the door.

• Shelter In Lockdown is when there is danger outside of the school. All doors inside are locked and no one is allowed in or out until the Lockdown is lifted.

Meeting Adjourned: 4:33 PM

Next Meeting: January 2, 2025 Minutes by: Donna Lee